



Siemens Ltd.

Aryan Sharma
Madhav Institute of Technology and Science
Gwalior, M.P

Name Manish Chandra Gupta
Department People and Organization
E-mail manish-ch.gupta@siemens.com
Date 17 February 2023

Internship Offer

Dear Aryan,

We are pleased to accept you as an intern for the period starting from **20th February 2023 to 30th July 2023**. You will undergo internship at **Gurgaon** location of Siemens Ltd.

The address and contact details of our organization are as follows:

Siemens Ltd.

JIL Building, Shaheed Ripon Katyal Marg, Udyog Vihar - Phase-4, Sector-18, Gurgaon.

During this period of internship, we shall pay you **Rs. 15,000 p.m.**, monthly compensation.

Subject to your acceptance herein, your project and responsibilities, work mode and office working hours during the Term will be determined by the reporting manager assigned to you for the duration of the internship basis the business requirements.

In case you need any further information, please feel free to contact us.

Yours faithfully,

For **Siemens Ltd.**

Ajay Brahmbhatt
Manager – People and Organization

Accepted By:
Aryan Sharma
Date: 20/02/2023

Confidential Siemens Ltd.
Sunil Mathur
Managing Director

Birla Aurora, Level 21, Plot No. 1080, Dr.
Annie Besant Road, Worli, Mumbai –
400030

Registered Office: Birla Aurora, Level 21, Plot No. 1080, Dr. Annie Besant Road, Worli, Mumbai – 400030; Corporate Identity number: L28920MH1957PLC010839; Tel.: +91 (22) 3967 7000; Fax: +91 22 3967 7500; Contact / Email: www.siemens.co.in/contact; Website: www.siemens.co.in. Sales Offices: Ahmedabad, Bengaluru, Bhopal, Bhubaneswar, Chandigarh, Chennai, Coimbatore, Gurgaon, Hyderabad, Jaipur, Jamshedpur, Kharghar, Kolkata, Lucknow, Kochi, Mumbai, Nagpur, Navi Mumbai, New Delhi, Puducherry, Pune, Vaddoda, Visakhapatnam.

ANNEXURE – I

TERMS & CONDITIONS OF INTERNSHIP

The Internship employee shall observe and confirm to such duties, directions and instructions as communicated to him/her by the Company and those in authority over him/her.

The Internship employee shall not at any time hereafter, without the consent in writing of the Company except under legal process, divulge or utilize any manner relating to the Company's transactions or dealings, which are of confidential nature.

The Internship employee shall not use any of the designs, drawings, software, literature, machines etc. of the company for any purpose other than Company's business.

All software including packages as well as its associated documentation developed by the Internship employee in the course of the duties shall be sole and exclusive property of the Company.

The Internship employee shall be true and faithful to the Company in all his/her accounts, dealing and transactions relating to the business of the Company and shall at all times, when required, render a true and just account thereof to the Company or such persons as shall be authorized to receive the same.

The Internship employee shall not during the continuance of his/her Internship, without the consent of the company in writing, be employed or interested, directly or indirectly, in any other trade or business, employment, or occupation whatsoever and will devote the whole of his/her time and attention to his/her duties.

The Internship employee shall be responsible for safekeeping and return, in good condition and order of all Company" property, which may be in his/her, custody or charge.

A high standard code of conduct is expected from a Intern and any behavior reflecting unfavorably on him/her or the Company is questionable and liable for disciplinary action.

The Internship employee shall also be required to abide by terms and conditions in addition to those mentioned above which are in force for the time being, or may be framed from time to time.

I confirm and accept the above

(Signature)



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ANNEXURE- II

INTELLECTUAL PROPERTY RIGHTS & KNOW-HOW TERMS AND CONDITIONS OF EMPLOYMENT AGREEMENT

- a) Company shall own all rights, titles and interests in the Intellectual Property which includes but not limited to all Work product and Know-How (including inventions, ideas, experiences, concepts, algorithms, designs, tools, trade secrets, source code, technical documentation, program development components, technologies, expert reports etc.) created/conceived by the Employee during the tenure of their employment with the Company. The Employee undertakes to waive and not assert any moral rights which may accrue to the Employee in respect of the Intellectual Property.
- b) Employee shall disclose to the Company promptly in writing about any Intellectual Property including the Work product and the Know-How (tangible and intangible form) conceived/created during the tenure of their employment with the Company.
- c) Company and its affiliates shall have right to seek statutory protection of the Intellectual Property in the form Intellectual Property Rights (IPRs) including Patents, Trademarks, Copyrights, Utility Models and/or Industrial Designs. Company and its affiliates shall be free to use, exploit, maintain and permit to lapse such IPRs.
- d) If by operation of law or otherwise, any or all work product or any component or element thereof, is deemed to be the IPRs of the Company, the employee hereby agrees to assign, irrevocably and to the fullest extent permitted by law, to the Company and its affiliates, its successor and assigns, ownership of all such IPRs.
- e) Employee agrees to cooperate with the Company to do whatever is reasonably necessary to secure and maintain the IPRs of the Company and/or establishing Company's rights over Intellectual Property during the course of their employment as well as after termination of the employment.
- f) Employee shall not publish/present orally or in written form, except with the express written consent of Company, any information in related to the Intellectual Property including the Work product and Know-How in any form on third party platforms/ third party during the course of their employment as well as after termination of the employment.
- g) Employee shall obtain necessary clearance from the Intellectual Property department of the Company before the last date of employment with the Company. Employee shall disclose to the Company promptly in writing about any Intellectual Property conceived/created during tenure of employment with the Company before the last date of employment with the Company. Upon termination of his/her employment, the Employee agrees to immediately return all tangible embodiments of the Intellectual Property, including but not limited to data, drawings, documents, and notes developed during their employment. Employee shall not make any copies or attempt to recreate the tangible embodiments of the Intellectual Property post termination of his/her employment with the Company.
- h) Employee shall inform the Company at the commencement of his employment with the Company of all Intellectual Property previously made by him, which he is not precluded by contract from disclosing to the Company and for which an application for a patent or for a registered design has not yet been made. The Company will be free to adopt any of the Employee's Intellectual Property disclosed to the Company at the commencement of his employment with the Company and conceived during his employment with the Company, and to assign to others the right to adopt it, and the Company will be absolutely entitled to any industrial or commercial protection rights anywhere in the world including rights arising from the obtaining of letters of patent or design registration in respect of such Intellectual Property. The Company will notify to the employee if and to what extent the Company will adopt the said rights.

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ANNEXURE III

JOINING FORMALITIES

Please bring the following documents along with you at the time of joining. Do carry the originals also for verification.

1. Photocopy of Birth Certificate / S.S.C. Certificate / School Leaving Certificate
2. Photocopy of final year mark sheet
3. Photocopy of Degree / Post Graduate Degree passing certificate
4. Photocopy of relevant pages of Passport or Ration Card
5. Four copies of colored stamp size photograph
6. Photocopy of PAN / Acknowledgement of PAN Application

A few of the forms necessary to complete the joining process at Siemens Ltd. are enclosed. Please complete these carefully and bring them along with you at the time of joining. Please note that, incomplete forms tend to delay your joining process. We therefore seek your cooperation in ensuring the forms are complete in all respects. If you require any clarifications, please contact **Abhay Kumar Mishra (9818222098)**.



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