

DATA ANALYST IN STRATEGIC SOURCING

DEPARTMENT

Internship Report

Submitted for the partial fulfilment of the degree of

Bachelor of Technology

In

Mathematics & Computing

Submitted By

Priyansh Jain

0901MC201048

UNDER THE SUPERVISION AND GUIDANCE OF

Mr. Prabhakar Sharma

Assistant Professor (SG)

Department of Engineering Mathematics and Computing



माधव प्रौद्योगिकी एवं विज्ञान संस्थान, ग्वालियर (म.प्र.), भारत

MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE, GWALIOR (M.P.), INDIA

Deemed to be University

NAAC ACCREDITED WITH A++ GRADE

January – June 2024

DECLARATION BY THE CANDIDATE

I hereby declare that the work entitled "Data Analyst in Strategic Sourcing Department" is my work, conducted under the supervision of **Mr. Prabhakar Sharma, Assistant Professor** during the session Jan-May 2024. The report submitted by me is a record of bona-fide work carried out by me.

I further declare that the work reported in this report has not been submitted and will not be submitted, either in part or in full, for the award of any other degree or diploma in this institute or any other institute or university.

Priyansh Jain

Priyansh Jain

0901MC201048

Date: 17/05/2024

Place: Gwalior

This is to certify that the above statement made by the candidates is correct to the best of my knowledge and belief.

Guided By:

PMY
25/5/2024

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Dr. Vikas P. Shinde
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PLAGIARISM CHECK CERTIFICATE

This is to certify that I/we, a student of B.Tech. in **Mathematics and Computing Department** have checked my complete report entitled "**Data Analyst in Strategic Sourcing Department**" for similarity/plagiarism using the "Turnitin" software available in the institute.

This is to certify that the similarity in my report is found to be 2% which is within the specified limit (20%).

The full plagiarism report along with the summary is enclosed.

Priyansh Jain

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Checked & Approved By:

J. K. Muthale

Dr. J. K. Muthale
Associate Professor

Department of Engineering Mathematics and Computing
MITS, Gwalior

EXECUTIVE SUMMARY

Technologies/ Applications used during Internship Program:

- **Power Query**

Power Query is a user-friendly and powerful Excel add-in that allows processing large amounts of data, importing data from different sources, transforming, cleaning, and combining several tables, files or folders.

- **Power BI**

The Power Bi tool is the collection of apps, data connectors, and software services which are used to get the data from different data sources, transforms data, and produces useful reports. Power BI is used to visualize data and designed a live dashboard

- **Power Automate**

Microsoft Power Automate is a very simple drag-and-drop workflow-based automation software created by Microsoft to automate manual and repetitive tasks.

Power Automate is used to automate the flow of data from the uploaded to source folder to desired source folders.

- **SharePoint**

Microsoft SharePoint is a platform to store and share information with organization and allows collaboration with users.

SharePoint is used to design interactive website.

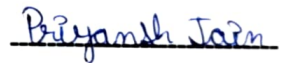
ACKNOWLEDGEMENT

I express my sincere gratitude and earnest indebtedness to Madhav Institute of Technology & Science, Gwalior (M.P.) for providing me the golden opportunity to complete our internship. I acknowledge with great pleasure and grateful indebtedness towards our internship mentor **Mr. Prabhakar Sharma** (Assistant Professor, MITS-Gwalior) for providing me with very useful and beneficial guidance throughout the Internship.

I also express my heartfelt gratitude to **Dr. Vikas Shinde**, Head of the Mathematics and Computing Department and **Dr. D. K. Jain** (Project Coordinator) for his profound guidance throughout the Internship.

I would also like to acknowledge our Director **Dr. R. K. Pandit** and Dean Academics, **Dr. Manjaree Pandit** for helping us with the resources needed to accomplish this task. The environment at M.I.T.S. has been a valuable experience for us. With many difficulties, this Internship has blessed me with great knowledge in our field of interest.

I also thank all those who have helped us in every path in the completion of this Internship and made this Internship a success.



Priyansh Jain

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CHAPTER 1: INTRODUCTION



Hasbro originally known as Hassenfeld Brothers, the company was founded in Providence, Rhode Island in 1923. Hasbro is a global play and entertainment company with toy, board game, and media assets and is committed to making the world a better place for all children, fans, and families with a mission of creating the world's best play and entertainment experiences. Hasbro provide immersive brand experiences for global audiences through consumer products, including toys and games, entertainment, and gaming. Hasbro have approximately 1500 brands which includes NERF, MY LITTLE PONY, TRANSFORMERS, PLAY-DOH, MONOPOLY, BABY ALIVE, DUNGEONS & DRAGONS, POWER RANGERS, PEPPA PIG and PJ MASKS, as well as premier partner brands. Through its global entertainment studio, Hasbro is building its brands globally through great storytelling and content on all screens. Hasbro partner with third-party manufacturers to produce these products, in accordance with rigorous ethical standards. Hasbro India Sourcing and Operation LLP. is located at Tower 2, The Executive Center – The World Trade Center, Kharadi, Pune.

For five months internship program I am part of Strategic Sourcing Department. . Strategic Sourcing is a process that creates efficiencies across all spend categories, minimizes supply risks with improved supplier selection, and gives visibility into pricing and forecasting. Strategic Sourcing team manages a procurement process that connects data collection, spend analysis, market research, negotiation, and contracting. It stops short of the the actual purchase of payment for goods and services My role at Hasbro is to automate data extraction process and perform data analysis. I worked on four different projects which included Power BI Dashboard Automation, Interactive version of Vendor Manual, Dashboard to integrate Vendor capabilities and equipment and PD Calendar distribution.

CHAPTER 2: LITERATURE SURVEY

During my internship at Hasbro, I was engaged in various data analytics projects leveraging a suite of Microsoft tools, including Power BI, Power Query, Power Automate, and SharePoint. This experience provided me with hands-on expertise in data visualization, automation, and collaboration technologies, contributing to enhanced business decision-making processes.

Key Responsibilities

1. Data Visualization with Power BI:

- Developed interactive dashboards and reports.
- Analysed sales, marketing, and operational data to provide actionable insights.
- Created visual representations that highlighted key performance indicators (KPIs).

2. Data Transformation with Power Query:

- Performed data extraction, transformation, and loading (ETL) processes.
- Cleaned and organized large datasets for analysis.
- Automated repetitive data preparation tasks, improving efficiency.

3. Process Automation with Power Automate:

- Designed and implemented workflows to automate routine tasks.
- Integrated various applications to streamline data flow and reduce manual interventions.
- Monitored and maintained automated processes for reliability.

4. Collaboration and Data Management with SharePoint:

- Managed document libraries and data repositories.
- Facilitated team collaboration by organizing shared resources.
- Ensured data security and compliance through permissions and access controls.

Technologies and Tools Used

Power BI: For creating dynamic and interactive data visualizations that support strategic decisions.

Power Query: To handle data extraction and transformation, ensuring data quality and readiness for analysis.

Power Automate: To develop automated workflows that enhance operational efficiency and reduce manual workload.

SharePoint: For effective document management and collaboration among team members.

Achievements and Impact

Enhanced Decision-Making: Delivered insightful reports that empowered managers to make informed decisions.

Efficiency Improvements: Implemented automation that saved approximately [X] hours per week.

Data Quality: Standardized data processes, resulting in more accurate and reliable datasets.

Collaboration: Improved team collaboration and data accessibility through effective SharePoint management.

Conclusion

This internship provided a comprehensive learning experience in data analytics and automation technologies. By working with Power BI, Power Query, Power Automate, and SharePoint, I developed a robust skill set that is crucial for modern data-driven environments. The projects I completed not only contributed to the efficiency and effectiveness of the organization but also significantly advanced my professional growth in data analytics.

CHAPTER 3: POWER QUERY



Power Query is a data connectivity and data preparation tool developed by Microsoft. It is available as a feature within several Microsoft products, including Excel, Power BI, and SQL Server Integration Services (SSIS). Power Query allows users to discover, connect to, and import data from various sources, transform it according to their needs, and load it into their chosen destination.

Key features of Power Query include:

1. **Data Connectivity:** Power Query provides connectors to connect to a wide range of data sources, including databases, files, web services, and online services such as SharePoint, Azure, Salesforce, and more. This allows users to import data from multiple sources into a single location for analysis.
2. **Data Transformation:** Power Query offers a user-friendly interface for performing data transformation tasks without the need for complex coding. Users can apply various transformations such as filtering, sorting, grouping, merging, splitting, pivoting, and aggregating data to clean and prepare it for analysis.
3. **Data Enrichment:** Users can enrich their data by adding calculated columns, custom functions, and transformations based on conditions or criteria. Power Query also supports data profiling, which helps users understand the structure and quality of their data.
4. **Query Folding:** Power Query optimizes data retrieval from supported data sources by pushing query operations back to the data source whenever possible. This helps improve performance and efficiency, especially when dealing with large datasets.
5. **Data Load Options:** Once the data transformation process is complete, users can choose to load the transformed data into their preferred destination, such as an Excel worksheet, a Power BI dataset, or a data model in SQL Server.

CHAPTER 4: POWER BI



Power BI

Power BI is a powerful business analytics tool developed by Microsoft. It allows users to visualize and analyze data from a variety of sources in interactive and customizable dashboards and reports. Power BI enables users to connect to multiple data sources, including Excel spreadsheets, databases, online services, and cloud-based services like Azure SQL Database and Google Analytics.

With Power BI, users can create visually appealing reports and dashboards by dragging and dropping elements onto a canvas. These elements can include charts, graphs, maps, and tables, which can then be customized and formatted to suit specific needs. Users can also create calculated fields, apply filters, and perform complex data transformations using Power BI's built-in tools.

One of the key features of Power BI is its ability to integrate with other Microsoft products and services, such as Excel, SharePoint, and Dynamics 365, as well as third-party applications through connectors and APIs. This integration allows users to leverage existing data and workflows within their organizations seamlessly.

Additionally, Power BI offers advanced analytics capabilities, including predictive analytics, data modeling, and machine learning, through its Power BI Premium and Power BI Pro subscriptions. These features enable users to gain deeper insights into their data and make more informed business decisions.

Overall, Power BI is widely used by businesses and organizations of all sizes to transform raw data into actionable insights and drive better decision-making processes.

CHAPTER 5: POWER AUTOMATE



Power Automate

Power Automate, formerly known as Microsoft Flow, is a cloud-based service provided by Microsoft that allows users to automate workflows across multiple applications and services. It enables users to create automated workflows, known as flows, to streamline repetitive tasks and business processes without the need for extensive coding or development skills.

With Power Automate, users can integrate various Microsoft and third-party applications, such as Office 365, SharePoint, Dynamics 365, OneDrive, Twitter, Salesforce, and many others, to create seamless automation solutions. Flows can be triggered by a wide range of events, such as the creation of a new file, an email arrival, a form submission, or a change in a database record.

Users can build flows using a simple visual interface, where they can drag and drop pre-built actions and connectors to define the sequence of tasks and actions within the workflow. Power Automate offers a wide range of built-in connectors and templates to help users get started quickly, and it also provides advanced capabilities for customizing flows with conditions, loops, variables, and error handling.

Some common use cases for Power Automate include automating approval processes, sending notifications and alerts, synchronizing data between different systems, collecting data from multiple sources, and performing repetitive tasks such as file management and data entry.

Overall, Power Automate empowers users to increase productivity, streamline business processes, and improve collaboration by automating manual tasks and integrating workflows across various applications and services.

CHAPTER 6: SHAREPOINT



SharePoint is a web-based collaborative platform developed by Microsoft. It serves as a central hub for organizations to store, organize, share, and access information from any device with an internet connection. SharePoint offers a wide range of features and capabilities designed to facilitate teamwork, streamline business processes, and enhance productivity within organizations.

Key features of SharePoint include:

1. **Document Management:** SharePoint provides robust document management capabilities, allowing users to create, upload, store, organize, and collaborate on documents, spreadsheets, presentations, and other files in a centralized location.
2. **Team Sites and Intranet Portals:** SharePoint enables organizations to create team sites and intranet portals to facilitate collaboration and communication within teams and departments.
3. **Content Management:** SharePoint offers powerful content management features, including metadata management, content types, enterprise search, and records management, to help organizations efficiently organize, discover, and govern their content assets.
4. **Workflow Automation:** SharePoint includes built-in workflow capabilities that allow organizations to automate and streamline business processes. Users can create custom workflows using SharePoint Designer or Microsoft Power Automate (formerly known as Microsoft Flow) to automate tasks, notifications, approvals, and other business processes.
5. **Business Intelligence:** SharePoint integrates with Microsoft Power BI to provide business intelligence and data visualization capabilities.

Overall, SharePoint serves as a comprehensive platform for information management, collaboration, and business process automation, helping organizations improve communication, productivity, and decision-making capabilities.

CHAPTER 7: PROJECTS

Project I [[Power BI Based Sourcing Dashboard Automation for periodic refresh](#)]

Problem Statement:

Build a process automation to refresh Sourcing volume dashboard published in PowerBI by reducing the manual efforts (approx. 60 minutes) on bi-weekly basis

Objectives:

- Define a robust Folder structure to ensure the Data source for Power BI dashboard do not crash
- Automate Extraction of data from source, Load it and Transform into respective format.
- To reduce the time spent on manual work by Costing & Strategic Sourcing team on bi-weekly basis to refresh the datasets and publishing dashboard.

Tech Stack Used:

MS Excel, Power BI, Power Query, Power Automate

Project II [[Interactive version of Vendor Manual](#)]

Problem Statement:

Design interactive SharePoint Site for Vendor Manual.

Objectives:

- Define Interactive version of Vendor Manual by creating an effective web pages, including an in-depth consideration of information architecture.
- Improve the reach of Vendor Manual to all internal & External Stakeholders to ensure understanding of Hasbro policies and ease of doing business.

Project III [Dashboard to integrate Vendor capabilities and equipment]

Problem Statement:

Design a dashboard to integrate Vendor Capabilities & Equipment using Power BI to make it easy to view all information at one place.

Objectives:

- Create Master data by aggregating and extracting value from all the data collected from Vendors.
- Visualize bigger picture of vendors and their capabilities and allows to see all their combined data easily and clearly.
- Analyse vendors and relevant information using dashboard.

Tech Stack Used:

MS Excel, Power BI, Power Query

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Summary

LEARNING OUTCOMES

At the end of five months Internship program, I will be exposed to business ethics and work life. Throughout this process, I could understand more about how data is important to analyse and visualize within less time and efficiently to take important decisions in business. Not only during projects but in daily activities, I realized that observation is key to find out details and to improve work. During my project work, I cooperate with my colleagues and Functional Leaders to determine the problems. These project helps me to learn indecently, be patient, self-trust, discipline myself and the ability to solve problems. During this period, I received many suggestions/ inputs from my mentor when mistakes were made and those advice are useful guidance for me to change myself and avoid same mistakes again. Apart from that I developed technical skills in using Power BI through various projects I worked on. The activities that I had learned during training programs are useful in future to present myself as best in industry. Throughout this training, I found that several things are important:

- **IP/ Data Security**

Data we worked with or any industrial information is confidential and should not be disclosed or discussed in public.

- **Time Management**

Without racing against tight timeline and packed schedule, give preference to your work and use time efficiently with scheduling those tasks.

- **Colleague Interactions/ Teamwork**

In working environment, teamwork is key factor while contributing to a strong organization which helps to achieve goals of the organization as an entity. Thus, communication and sharing are much needed. Respect your colleagues and work.

I would like to appreciate everyone who has made my internship a superb experience.


DAILY DIARY

Week	Duration	Progress of Internship/ Project
	Start date – End date (DD/MM/YY) - (DD/MM/YY)	
Week - 1	01/02/24 – 07/02/24	<ul style="list-style-type: none"> • Initial Introduction to Power BI
Week - 2	08/02/24 – 14/02/24	<ul style="list-style-type: none"> • Initial Introduction Power Query
Week - 3	15/02/24 – 21/02/24	<ul style="list-style-type: none"> • Project Setup
Week- 4	22/02/24 – 28/02/24	<ul style="list-style-type: none"> • Hands on Power BI and Power Query
Week- 5	29/02/24 – 06/03/24	<ul style="list-style-type: none"> • Introduction to Power Automate
Week- 6	07/03/24 – 13/03/24	<ul style="list-style-type: none"> • Introduction to Project 1
Week- 7	14/03/24 – 20/03/24	<ul style="list-style-type: none"> • Hands on Power BI, Power Query and Power Automate through Project
Week- 8	21/03/24 – 27/03/24	<ul style="list-style-type: none"> • Completion of Project 1
Week- 9	28/03/24 – 03/03/24	<ul style="list-style-type: none"> • Introduction to Project 2
Week- 10	04/04/24 – 10/04/24	<ul style="list-style-type: none"> • Hands on Power BI, Power Query and Power Automate through Project 1 and Project 2
Week- 11	11/04/24 – 17/04/24	<ul style="list-style-type: none"> • Introduction to SharePoint
Week- 12	18/04/24 – 24/02/24	<ul style="list-style-type: none"> • Completion of Project 2
Week- 13	25/02/24 – 01/05/24	<ul style="list-style-type: none"> • Introduction to Project 3
Week- 14	02/05/24 – 08/05/24	<ul style="list-style-type: none"> • Hands on Power BI, Power Query, Power Automate and SharePoint through Project 3
Week- 15	09/05/24 – 15/05/24	<ul style="list-style-type: none"> • Working on Project 3

MPR-1

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FORTNIGHTLY PROGRESS REPORT (FPR) FROM INDUSTRY/COMPANY MENTOR


Name of Student	Priyansh Jain		Enrollment No.	0901MC201048	
Department	Mathematics & Computing		Sem.	8 (session: Jan - June 24)	
Industry/Organization	Hasbro, Pune		Date/Duration	01/02 - 01/03	
Criterion	Poor	Average	Good	Very Good	Excellent
Punctuality/Timely completion of assigned work					✓
Learning capacity/Knowledge up gradation				✓	
Performance/Quality of work					✓
Behaviour/Discipline/Team work					✓
Sincerity/Hard work					✓
Comment on nature of work done/Area/Topic	Introduction to Power BI and Power Query and Project setup.				
OVERALL GRADE (Any one)	POOR/AVERAGE/GOOD/VERY GOOD/EXCELLENT ✓				
Name of Industry/Company Mentor	Mr. Ajit Bhalerao				
Signature of Industry/Company Mentor					


Receiving Date	02/02/24	Name of Faculty Mentor	Biathakar Shorma	Sign	
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MPR-2

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Name of Student	Priyansh Jain		Enrollment No.	0901MC201048	
Department	Mathematics & Computing		Sem.	8 (session: Jan - June 24)	
Industry/Organization	Hasbro, Pune		Date/Duration	01/03 - 01/04	
Criterion	Poor	Average	Good	Very Good	Excellent
Punctuality/Timely completion of assigned work				✓	
Learning capacity/Knowledge up gradation				✓	
Performance/Quality of work					✓
Behaviour/Discipline/Team work					✓
Sincerity/Hard work					✓
Comment on nature of work done/Area/Topic	Introduction to Power Automate and Project ✓				
<u>OVERALL GRADE (Any one)</u>	<u>POOR/AVERAGE/GOOD/VERY GOOD/EXCELLENT</u>				
<u>Name of Industry/Company Mentor</u>	Mr. Ajit Bhalerao				
<u>Signature of Industry/Company Mentor</u>					

Receiving Date	04/03/24	Name of Faculty Mentor	Brabhanu Sharma	Sign	
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Department	Mathematics & Computing		Sem.	8 (session: Jan - June 24)	
Industry/Organization	Hasbro, Pune		Date/Duration	01/04 - 01/05	
Criterion	Poor	Average	Good	Very Good	Excellent
Punctuality/Timely completion of assigned work				✓	
Learning capacity/Knowledge up gradation					✓
Performance/Quality of work					✓
Behaviour/Discipline/Team work				✓	
Sincerity/Hard work					✓
Comment on nature of work done/Area/Topic	Completion of Project 1 and Introduction to Project 2 ✓				
OVERALL GRADE (Any one)	POOR/AVERAGE/GOOD/VERY GOOD/EXCELLENT				
Name of Industry/Company Mentor	Mr. Ajit Bhalerao				
Signature of Industry/Company Mentor					

Receiving Date	01/04/24	Name of Faculty Mentor	Pradhakar Sharma	Sign	
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